

**Commack Union Free School District
Board of Education Meeting Minutes
Thursday, October 14, 2021
*Generated by Debbie Virga***

Board Members Present: Steve Hartman, Justin Varughese William Hender, Susan Hermer, Gus Hueber
Board Members Absent: None
Administration Present: Dr. Donald James, Laura Newman, Dr. Michael Inforna, Jordan Cox
Counsel Present: Mr. Eugene Barnosky, Mrs. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 6:00 p.m.

EXECUTIVE SESSION

- Pending litigation in the matter(s) of AB vs Commack Union Free School District, Notice of Claim - CJS
- Employment history of a particular person
- Matters leading to the discipline of a particular employee
- The proposed sale of real property because the publicity would substantially affect the value thereof
- In order to obtain legal advice

Motion to approve executive session made by William Hender, seconded by Susan Hermer and carried unanimously (5-0)

Motion to exit Executive Session and return to the Public Meeting at 7:25 pm, made by William Hender seconded by Gus Hueber and carried unanimously (5-0)

A. OPENING OF MEETING – PUBLIC MEETING

Meeting called to order by Mr. Hartman at 7:35 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

1. Board Appreciation
2. Updates – COVID and Federal Funding (CRRSA & ARP)
3. BOCES Presentation (Superintendent Search Process)
4. School Board Roles & Responsibilities

D. COMMITTEE REPORTS

- Legislative Advocacy
- Multi-Perspective Review

E. DONATIONS

a. Indian Hollow **Primary School PTA** - Donation of \$12,500.00 to purchase new playground equipment at Indian Hollow Primary School - Deposit \$12,500 to *General fund Donation Account A2705*.

Motion made by William Hender, seconded by Justin Varughese.

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

Final Resolution: Motion Carried

F. BOARD OF EDUCATION MEETING STATEMENT

G. PUBLIC PARTICIPATION

None

H. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

Acknowledged correspondence from C. Cervone regarding hiring a new superintendent

Acknowledged multiple correspondence regarding the lawsuit for local control

Acknowledged correspondence from M. Loglisci regarding speakers at meetings

Acknowledged correspondence from C. Hall regarding ventilation in Wood Park and Sawmill

I. MINUTES

1. Approved the minutes from the September 9, 2021 Board of Education Meeting, September 15, 2021 and September 20, 2021, September 29, 2021, October 4, 2021 Executive Meeting

Motion made by Susan Hermer, seconded by William Hender.

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

Final Resolution: Motion Carried

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel matters.

Motion by William Hender, seconded by Gus Hueber

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

Final Resolution: Motion Carried

K. CONSENT AGENDA – NEW BUSINESS

1. Approved Consent Agenda items 2-17

2. Approved the Resolution prepared by Lamb & Barnosky declaring the suspension of the rules found in Board of Education Policies 5410 and 5411 until the next Board of Education meeting solely for the purchase of equipment, materials and supplies needed to be purchased to combat the novel coronavirus.

3. Approved the contract(s) with the listed school district(s) for students placed in our special education program from July 1, 2021 to August 30, 2021, and authorize the President of the Board to sign same.

a. North Babylon Union Free School District

4. Approved the contract with the listed district(s) for a Commack student(s) placed in their special education program from July 1, 2021 to June 30, 2022 and authorize the President of the Board to sign same.

a. Roslyn Union Free School District

5. Approved contracts with the following school districts for students to receive special education services from our district from July 1, 2021 to June 30, 2022 and authorize the President of the Board to sign same.

a. Deer Park UFSD

b. Harborfields CSD

c. Islip UFSD

d. Massapequa UFSD

e. West Islip UFSD

6. Approved the obsolescence and disposal of the listed items which are broken and beyond repair:

a. Keyboards - Commack High School

b. Instruments - Burr Intermediate School

c. Burnisher - Rolling Hills Primary School

d. Window A/C Unit - Facilities Office

e. String Bass - Commack High School

7. Approved the 2021-2022 Emergency Food Service Management Contract

8. Approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
20-8	Driver Education In-Car Instruction	Twin County Driving School	renewal

21-16	Purchase of Air Filters	Brookaire Co. LLC	low bidder
21-17	Sale of Obsolete Vehicles	Mid Island Salvage	high bidder

The Board of Education approved the following BOCES BIDS:

Bid #	Name of Bid
2018-062-0706	Fence Equipment Accessories
2021-043-0804	Integrated Pest Management
2022-075-0722R	Library Supplies
2021-071-0728	PPE Supplies
2020-057-0711	Promotional Items (Catalog Purchase)
2018-065-0711	Paint & Paint Supplies

9. Approved the Amendment extending the terms of our 2020-2021 Software as a Service (SaaS) Agreement and Rider for our meal planner order management system for the 2021-2022 school year, and authorize the President of the Board to sign same.

10. Approved to adopt the 2021-2022 Tax Levy and authorize the President of the Board to sign same.

11. Approved the contract, and rider where applicable, with the listed vendors for their services for the 2021-2022 school year and authorize the President of the Board to sign same.

- a. Behavioral Intervention Psychological Services PC - Functional Behavior Assessment
- b. Fontanetta Neuropsychology, PLLC - Neuropsychological Evaluations
- c. GB Language Consulting - Language Interpreting Services
- d. Long Island Music Therapy Services, Inc. - Music Therapy
- e. Chery Manniello - Costume Services for 2021 Fall Drama at Commack High School
- f. Christopher Polanish - Lighting Services for 2021 Fall Drama at Commack High School

12. Approved the 2021-2022 contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools in the listed school districts that also require special education services and authorize President of the Board to sign same.

- a. Huntington UFSD
- b. Syosset CSD

13. The Board of Education approved the attached Resolutions with regard to the Town of Huntington Tax Exemptions, and authorize the President of the Board to sign same.

14. WHEREAS, by action of the Board of Education the Commack Union Free School District has previously established a Reserve for Employee Benefits, a Workers' Compensation Reserve, a Retirement Contribution Reserve for ERS and TRS, a Reserve for Unemployment Insurance Reserve, a Reserve for Insurance, a Repair Reserve, and the Employee Accrued Liability Reserve (EBALR),

And, WHEREAS, the Commack Union Free School District wishes to maintain these reserves as close to fully funded as possible,

NOW BE IT RESOLVED that the Board of Education of the Commack Union Free School District reaffirms its intent to maintain a Reserve for Employee Benefits, a Workers' Compensation Reserve, a Retirement Contribution Reserve for ERS and TRS, a Reserve for Unemployment Insurance Reserve, a Reserve for Insurance, a Repair Reserve, and the EBALR,

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Commack Union Free School District authorizes an additional transfer of funds from fund balance to a Reserve for Employee Benefits of \$2,375,482.56, a Worker's Compensation Reserve of \$500,000.00, a Retirement Contribution Reserve for ERS of \$1,000,000.00 and TRS of \$500,000.00 and a Repair Reserve of \$75,000.00.

15. Approved the following field trips:

- a. NYSSMA All-State Winter Conference
123 E. Main Street
Rochester, New York 14604
Commack High School
December 2-5, 2021

16. Approved the Amendment to the Agreement with Tutoring Service of Long Island to account for the change of their name to Dynamic Tutoring Services LLC and authorize the President of the Board to sign same.

17. Approved the Paraprofessional/Classroom Aid Contract Agreement between Commack School District and BOCES

Motion by William Hender, seconded by Justin Varughese

Final Resolution: Motion Carried

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

L. CONSENT AGENDA – LEGAL

1. Upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached Settlement Agreement and Release with Employee Number 13602 which includes an irrevocable letter of resignation for purposes of retirement, and authorizes the Board President to sign same.

Motion by Gus Hueber, seconded by William Hender

Final Resolution: Motion Carried

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

M. ITEMS REMOVED FROM CONSENT AGENDA

1. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Understanding among the District's security personnel.

Motion by Justin Varughese seconded by Susan Hermer

Final Resolution: Motion Carried

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

2. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby approves the attached Copyright License Request Form and authorizes the International Baccalaureate Organization to utilize the documents included in such form.

Motion by William Hender, seconded by Justin Varughese

Final Resolution: Motion Carried

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

3. Memorandum of Agreement for the following: CTA Sick Bank for Employee #02560, Instructional Substitutes, IB Mentor/Health Exams

Motion by Susan Hermer, seconded by William Hender

Final Resolution: Motion Carried

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese

N. BOARD BUSINESS

1. Discussion of NYSSBA Resolutions

2. Acknowledge receipt of the Internal Claims Auditor's Monthly Update.

3. Acknowledge receipt of the Financial Reports listed below:

a. CD Rates Report: September 2021

4. Financial Statements and Supplemental Information Ended 6/30/21

5. The Board of Education acknowledges receipt of the statement for Professional Services rendered by Lamb & Barnosky, LLP on non-retainer matters for the month ending August 31, 2021 in the amount of \$27,535.57 and September 30, 2021 in the amount of \$36,875.23

6. Acknowledge receipt of Committee on Special Education: 9/14/21; 9/15/21; 9/17/21; 9/20/21; 9/21/21; 9/22/21; 9/23/21; 9/27/21; 9/28/21; 9/29/21; 9/30/21; 10/01/21; 10/4/21; 10/05/21; 10/06/21; 10/07/21; 10/12/21.

Acknowledge receipt of Committee on Preschool Special Education: 9/10/21; 9/14/21; 9/15/21; 9/22/21; 9/29/21; 10/6/21; 10/13/21.

7. The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, November 18, 2021 at 6:30 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

8. Board Discussion

None

O. PUBLIC PARTICIPATION

- Thank you to the Board and the District for keeping Presepolis as a book in the IB Classes
- Why is there a discrepancy between the state and the school reported covid numbers?
- Will the community get adequate notice to the stakeholders meeting for the Superintendent search?

P. ADJOURNMENT

Motion to adjourn the meeting at 8:55 pm

Motion made by William Hender, seconded by Susan Hermer

Final Resolution: Motion Carried

Aye: Steve Hartman, William Hender, Susan Hermer, Gus Hueber, Justin Varughese